



VISVA-BHARATI

Application for Transcript (Marksheet/Certificate) / Provisional Certificate / Duplicate Admit Card
/ Duplicate Marksheet / Duplicate Certificate

To
The Joint Registrar / Deputy Registrar (Examinations)
Visva-Bharati, Santiniketan, West Bengal

Through : The Adhyaksha, Bhavana / Vibhaga / Centre of,
Visva-Bharati.

Sir,
I have to request you to be so good as to issue a Transcript (Marksheet/Certificate) / Provisional Certificate / Duplicate Admit Card / Duplicate Marksheet / Duplicate Certificate for the following examination.

I studied at Visva-Bharati from To as a student of Department Bhavana / Vibhaga / Centre of. I passed / appeared at the Examination in the year with Class/Division. My Roll Number is My Registration Number is VB-..... of

The prescribed fee* for Transcript (marksheet/certificate) / Provisional Certificate / Duplicate Admit Card / Duplicate Marksheet / Duplicate Certificate is paid by me on (Vide Cash Receipt/Online Transaction No..... dated

Yours Faithfully,

Address:
(Signature in full)
Contact No.
Email ID :

Date:

MEMO No / Online Transaction ID

Forwarded to the Joint Registrar / Deputy Registrar (Examinations). The above statement is true. The Transcript (Marksheet/Certificate) / Provisional Certificate / Duplicate Admit Card / Duplicate Marksheet / Duplicate Certificate can be issued in favour of Sriman/Srimati

Date: Head Adhyaksha
Department of Bhavana / Vibhaga
Visva-Bharati Visva-Bharati

* For Provisional Certificate Rs. 100/-